

***Emerge* Timeline Checklist**

1. The local church, typically under the direction of the pastor, coordinates the selection and matching of the mentor and intern pair.
2. The potential intern fills out the *Emerge* Application and submits it to the CMC office.
3. The intern gives *Emerge* Reference Forms to two individuals: a pastor/elder and a teacher/employer and asks them to submit the completed forms to the CMC office.
4. The mentor reads the *Emerge* Mentor Invitation and Commitment Form, fills out and signs the Mentor Commitment Form, and submits it to the CMC office.
5. Mentors register themselves and their intern for the fall retreat on August 23-25, 2019, at Rosedale Bible College, 2270 Rosedale Rd, Irwin, Ohio, 43029.
6. Intern and mentor travel to the retreat.
7. Mentor and intern complete the Learning Covenant at the retreat and participate in team-building exercises.
8. Intern and mentor return home with initial ministry and reading assignments clearly identified and the first mentoring meeting scheduled.
9. Intern and mentor are encouraged to consult their pastor about the possibility of signing the learning contract during a worship service at their home church.
10. Intern and mentor meet twice a month from September through December.
11. A break is taken during January.
12. Intern attends winter retreat January 30-February 2, 2020, at the Rosedale International Center, 2120 E. 5th Ave, Columbus, Ohio, 43219.
13. Intern and mentor meet twice a month from February – May.
14. Intern and mentor conclude their time with a celebration.
15. Intern and mentor share highlights of their time together in a worship service at their home church.